

ESS Meeting Minutes

Date:	January 25 th , 2016
Executives Absent	None
Start @	7:02
Concluded @	8:36

Meeting Song – Well done Steve

1. > President
 - Roberts Rules Review
 - ESS Guidelines – be professional
 - Camp 23 asking for \$250 per semester
 - PASSED
 - Prize money to be used for something interesting
 - Better to benefit general student body
 - Cell phone repeater? (Trevor Yonkman to contact facility?)
 - Free food!
(to be in addition to free food day if cell-repeater unfeasible)
 - Motion for money to go towards free food day budget if cell phone repeater unfeasible – PASSED
 - Moving foosball table
 - Employer career fair
 - People to move arcade cabinets and foosball for next Monday
 - Email
 - *Mark to send out a test email to everything this week. Test the roundcube client and ess emails
 - Alex from Senate
 - Students from senate to discuss changing policy on academic integrity
 - Guidelines on editing work, have to obtain written permission from instructor or students who change or edit their work. Need permission to cite work, instructors have to deal with regulations in addition to department regulations that encompass academic integrity.
 - Encompasses reports, proofreading, copy-editing.
 - *TLDR whoever edits your work has to cite you. This goes for everybody (classmate, individual, prof). Center for academic communication does not count.*
 - Does it allow enough guidance, or is it too flimsy?
 - *Sarah to send out Senate document to executives (Via Email).
 - Deadline for submission is February 19th
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2. > VP Academic
 - Surveys for student body (pertaining to academics)
 - Survey to be run mid-semester
 - How is your courses going (academics)
 - ESS performance
 - Office improvements
 - Options on the Google drive for wall banner
 - Should Victor be included in the wall?
 - Distinctive branding for professional side and social side
 - Vote for Victor being in the wall logo - VICTOR TO BE ON WALL (which wall tbd)
 - Motion to table discussion for future logo design on wall – PASSED
 - Department Reps
 - Mike to be a Mech rep (if nobody else volunteers)
 - *Mike to talk to Trevor about rep
3. > VP External Relations
 - Leadership summit
 - 3 spots left
 - Sunday 1pm-4pm
 - Have enough volunteers
 - Sponsorship with Dir. Corp for career fair (For order or Pi)
 - Congress
 - Leadership summit based on CFES congress seminars
 - Increased CFES funding from ESS
 - WEC
 - Senior design moving onto CEC
 - APEG industry event
 - Reschedule to a later day? (currently on St. Patrick's Day)
 - APEG industry night volunteers to talk to Christina
 - Meeting at 4:30 on campus (Sarah?)
 - High Tech Career Fare
 - Sponsorship package
 - Seniors to volunteer at careers table at career fair
 - Let John Fagan or Christina know

- CFES commissioner
 - Deadline is Feb 6th to apply

- 4. > VP Finance
 - *Riley to send out event forms
 - Darren to talk for Riley
 - Darren to do Schewag tutorial
 - POS System – Use square currently
 - Cleaning out Supply Cabinet
 - Archive the supply cabinet to get greater grasp of what the ESS is valued at (assets)

- 5. > Director of Communication
 - Fishwarp
 - Fishwarp to be out in less than 2 weeks.
 - Quotes go up on Slack on random chat (Tag Martin,Cam,Zach in post)
 - Snapchat: “Fishwarp”
 - Distribution is same as classroom announcements
 - Exec bios due next Monday (February, 1st)
 - Limited to 100 words
 - Talk to Martin or Dustin if you are going to post on Social Media on behalf of the ESS

- 6. > Director of Events
 - *Jordan V. to look into moving 1st year department selection presentation date

- 7. > Director Corporate Relations

- 8. > Director of Sport

- 9. > Director of IT
 - *Mark - Website to be updated for Order of PI (in the next few weeks)

- 10. > Director of Services
 - *Darren to follow up with Trevor about cell phone repeater feasibility project
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- 11. > Director of Student Life
 - SPORTZ!
 - Curling night (March 14)
 - *Dodgeball - Laura to procure dodgeballs
 - Time picked for dodgeball to be 2Pm-6Pm
 - Rigid_Members is the soccer team name (up and running)
 - UVSS meeting secured A-Stream WEC funding
 - *Christina to procure receipts for \$1000 WEC charges.

- Clubs Day
 - Volunteers needed
 - *Brock to create Doodle Poll for times
- LTD Student Panel
 - Jordan Organize
 - Time conflict with career fair
 - *Jordan to talk to Krista about time conflict

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12. > Secretary

13. > Charity

- *Mike to hassle people for banner (stand up banner)
- Pies to be sourced
 - *Dir. Corp (Matt) to source Pies

14. > First Year Council

15. > DALs

16. > Other business

Trevor with Cell Repeater

- Feasible
- Tabled at SGM
- Trevor to talk with faculty about feasibility of implementation
- *Darren to liaise with Trevor about cell repeater

*Action item for everybody to fill out doodle poll for Clubs day